

Notice Inviting e-Tender

NOTICE INVITING E-TENDER FOR SUPPLY OF **DESKTOPS AND LAPTOPS** AT
RISHI BANKIM CHANDRA COLLEGE, NAIHATI

EAST KANTALPARA, NAIHATI, 24 PARGANAS (NORTH), PIN-743165, WEST BENGAL.

Memo. No. 1251/F36/1/RUSA 2.0

For and on behalf of Rishi Bankim Chandra College, Naihati, online bids of discount rates available on printed price (INR ONLY) (percentage rate) are invited for purchase of **Desktops and Laptops from RUSA 2.0 Grant as per the BOQ and the specifications mentioned in the Annexure-1.**

Name of Work: Supply of Desktops and Laptops

Earnest Money Deposit (EMD): Earnest Money of **Rs.25,000/- (Rupees Twenty five Thousand only)** to be deposited by the prospective eligible bidders through online payment as per order no.- 3975 F(Y) dated 28.07.2016 and also to be documented through e-filling. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>.

Sd/-
Principal
RISHI BANKIM CHANDRA COLLEGE,
NAIHATI

Instructions to Bidders

A. General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the suppliers to participate in e-Tendering.

1. **Registration of Supplier:**

Any suppliers willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://wbtenders.gov.in> (the web portal of Higher Education Department). The supplier is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC) :**

Each supplier is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. DSC is given as a USB e-Token.

3. The supplier can search & download NIT & Tender Documents electronically from WB e- Tender Portal once he logs on to the website mentioned in Clause 1 using the Digital Signature Certificate. This is the only mode of collection of e-Tender Documents.

4. **Participation in more than one supply:**

Only Bids of Gartner and IDC report Top 3 OEM's will be considered as per Gartner and IDC Report (Desktop Computer) published on October 2017 .

5. **Submission of Tenders:**

Tenders are to be submitted through online in two folders at a time for each supply, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

B. BID Submission of Tenders:

1. Technical Proposal

The technical proposal should contain scanned copy of the following documents contained in two covers (folders).

a. Statutory Cover containing the following documents:

1. N.I.T.
2. Form- II and III

(NIT & Corrigendum downloaded properly and upload the same Digitally Signed). The rate will be quoted in the BOQ. Quoted rate will be encrypted in the BOQ under Financial Bid.

b. Non-statutory cover include(to be uploaded online):

- GST Registration Certificate.
- PAN Card.
- IT Return of last three years.
- Trade License
- P-Tax Registration Certificate.

2. Financial Proposal

The rate will be quoted in the BOQ.

Quoted discount rate will be encrypted in the BOQ under Financial Bid. Downloaded properly and upload digitally signed.

3. Experience / Credential

The prospective bidders should have supplied **Desktops and Laptops** as mentioned in the BOQ prior to the date of issue of this Notice to at least three Government College / Government Aided College / State or Central University / Research Institute. At least three documents to be uploaded online.

General Terms and Conditions:

1. In the event of e-filing the intending bidder may download the tender documents from the website — <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
2. Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>. Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender time schedule stated in **Sl. No.13**. The documents submitted by the bidders should be properly indexed & self-attested with seal.
3. The prospective bidders should have supplied **Desktops and Laptops** as mentioned in the BOQ prior to the date of issue of this Notice to any Government College / Government Aided College / State or Central University / Research Institute.
4. It is mandatory for all the Bidders to Deposit EMD online through NET BANKING/ CHALLAN according to Finance Order No. 3975 F(Y) dated 28.07.2016
5. The discount rate should be kept valid for 120 days from date of submission.
6. Defective items shall not be accepted in any case.
7. All damaged or unapproved goods shall be returned at the bidder's risk and cost and the incidental expenditure thereupon shall be recovered from the concerned party.
8. The College Authority (Tender Committee) reserves the right to accept or reject any bid or/and cancel the bidding process at any time prior to the award of contract without thereby incurring any liability to the affected bidder or bidders.
9. Delivery period: 28 Days from the date of placing order.
10. Individual components of the products (Monitor, CPU, keyboard and mouse) should be supplied in sealed form and no assembled computers would be accepted. The CPU case must be sealed with tamper-proof seal having OEM logo on it.
11. Post-sales service should be available from the end of the OEM and bidder as and when required.
12. **After procurement it is the duty of the supplier to check their functionality.**

13. **Date & Time Schedule:**

S1 No.	Particulars	Date & Time
1.	Uploading of NIT & other documents (online) (Publishing Date)	29/07/2019 after 4:30 PM
2.	Bid Submission start (online)	29/07/2019 after 4:30 PM
3.	Documents download starting (online)	29/07/2019 after 4:30 PM
4.	Documents download end time (online)	13/08/2019 upto 6:00 PM
5.	Bid Submission closing (online)	13/08/2019 upto 6:00 PM
6.	Bid opening date for Technical Proposals (online)	16/08/2019 after 12:00 Noon
7.	Uploading list of Technically Qualified Bidder (online)	To be notified later
8.	Opening of Financial Proposal (online)	To be notified later

Special terms and conditions:

1. No advance payment shall be made at any circumstances.
2. Payment will be made after satisfactory delivery.
3. Since the procurement is done under RUSA, payment will be made through PFMS portal, Government of India. Successful bidder has to produce firm details and bank account in prescribed format for registration at PFMS portal.
4. Conditional bid may not be accepted by the tender inviting authority.
5. **Delivery:** The supply of the items should be made within 28 days or the time prescribed by the college as will be mentioned in the purchase order.
6. **Penalty for Late Supply:** In case of delay in delivery and installation, the competent authority has the right to deduct the amount 1% of total order value and the same may be increased to maximum of 5 % of order value.
7. If the supplied items found defective, the supplier shall remain bound to replace the items immediately.

8. Minor modifications (e.g., the numbers of items) may be made to the list of final order according to the allowed budget.

Form — II

[To be furnished on Firm's Letter Head]

To
The Principal
RISHI BANKIM CHANDRA COLLEGE,
NAIHATI, 24 PARGANAS (NORTH),
PIN-743165, WEST BENGAL

Date:

Dear Madam,

Date:

I, the under-signed

1. do certify that all the statements made in the attached documents are true and correct. In case of any information submitted, proved to be false or concealed the application may be rejected and no-objection / claim will be raised by the under-signed.
2. also hereby certifies that neither our firm M/S._Nor any of constituent partner had been debarred to participate in any tender by any Government Organization / Undertaking during the last 5 (five) years prior to the date of this NIT.
3. would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and / or as required by the Department to verify this statement.
4. understands that further qualifying information may be requested and agrees to furnish any additional information as required by the College.
5. certify that I have applied in the tender in the capacity of individual / as a partner of a firm / Director of the company / Chairman of the corporation and I have not applied separately for the same supply.

Signed by an authorized officer of the firm

Title of the Officer

Name of the Firm with

Seal Date: _____

Form — III

STRUCTURE AND ORGANIZATION

1.	Name of Applicant:	_____
2.	Office Address:	_____ _____

Telephone / Mobile No. _____

Email.: _____

3. Name and address of Banker:

IFSC Code:
MICR Code:

4. Brief description of the firm:

Note: Application covers Proprietary firm, Partnership, Limited Company, LLP or Corporation.

Annexure -1

HP DESKTOP (MODEL NO. HP 285 G3 MT)

Technical Compliance sheet

Feature	Specifications	Compliance Yes / No
Processor	1. x86_64 architecture	
	2 Quad core processor, Turbo Frequency supported	
	3 CMOS<= 14 nm (ITRS naming)	
	4 AES, AVX2 instruction set	
	5 Virtualization capable	
	6 Base frequency >=3 GHz	
	7 On- processor highest level/L# cache>=4 MB	
Chipset	Compatible chipset with quoted processor	
Motherboard	OEM Motherboard with logo embossed (no sticker)	
Memory	4 GB DDR 4 RAM expandable to 32GB;	
	Two DIMM slots; Non-ECC dual-channel upto 2666 MHz	
Hard Disk Drive	1 TB or Higher HDD, 7200 RPM	
Optical Drive	8x DVD Writer	
Graphics	Integrated HD Graphics	
Audio	High Definition Integrated Audio	
Ethernet	Integrated Gigabit (10/100/1000 NIC) LAN & inbuilt WIFI 802.11a/b/g/n/ac	
Slots	1 x PCIex16, 1xPCIex1, 1xPCI, 1 M.2,	
Bays	(1) 3.5" Internal drive bays	
	(1) ODD bay	
Ports	Minimum 8 USB Ports (4 USB 3.1 Gen 1, 4 USB 2.0) out of which 4 USB ports should be in front for easy access	
	(1) VGA video port; (1) HDMI Port	
	(1) RJ-45 network connector	
	(1) RS-232 serial port	
	1 universal audio jack for headphone& MIC	
	1 audio line in, 1 audio line out	
Form Factor	Tower/Small form factor	
Power Supply	180 W or higher power supply with 90% efficiency	
Keyboard/Mouse	USB 104 keys keyboard (Same make as PC)	
Operating System	DOS/ Linux	
Diagnostic Tool	BIOS Diagnostics	
Security	TPM 2.0	
	SATA port disablement (via BIOS)	
	Serial, USB enable/disable (via BIOS)	
	Removable media write/boot control	
	Power-On password (via BIOS)	
	Administrator password (via BIOS)	

	Setup password (via BIOS)	
	Support for chassis padlocks and cable lock devices	
Compliance And Certification	Energy Star ver 6.1 for the given form factor of desktop & monitor	
	EPEAT certified for the given form factor of desktop & Monitor	
	FCC, CE, RoHS Certificate for quoted desktop & Monitor	
	UL Certificate	
	ISO 9001, 14001,20001,27001 for OEM	
System Weight / Volume	Weight should be less than 5 KG and volume less than 11 L	
Information Accessibility	Product details, specifications and brochure to be available in public domain	
Support	Drivers should be available for download from OEM site for at least 3 years from the date of purchase order	
Market Credibility	The OEM vendor should be of positive net worth for the last three years	
Monitor	19.5" IPS Monitor with resolution of 1440 x 900 or higher	
	TCO 7.0 Certified	
Other	The detailed Technical specifications of the Model with images should be available to public on OEM's official website for verification.	

HP LAPTOP (MODEL NO. HP 245 G7)

Technical Compliance sheet

Feature	Specifications	Compliance
		Yes / No
Form Factor	Standard ABS Plastic with Metallic	
Laptop Chassis Material, Hinges	Standard ABS Plastic, Metallic	
Graphic Card Description	UHD 620	
Operating System (Factory Pre-Loaded)	DOS/ Linux	
Recovery Image Media	CD from the OEM / Stored in Partition of the Hard Disk / USB Drive from the OEM / On Line / Cloud	
OS Certification	Windows / Linux	
RAM Size (GB)	4 GB 2133 MHz	
Total Numbers of DIMM Slots Available and expandibility	2 No's and 16 GB or higher	

Capacity of each HDD	1 TB @5400 rpm or higher	
Connectivity	Wi-Fi 802.11ac , 10/100/1000 on board Integrated Gigabit Port and bluetooth 4.2	
Ports	2 USB 3.1 Gen 1; 1 USB 2.0; 1 HDMI. 1 RJ-45; 1headphone/microphone combo; 1 AC power	
Display Size (Inch)	14 Non Touch LED HD ,TN technology with 1366X768 resulation	
Miscellaneous	internal speaker, TPM 2.0; Security lock slot, Touchpad with multi-touch gestures enabled , fingerprint reader	
Weight (Including Battery) (Kilogram)	Maximum 1.55 KG	
Battery and Back up	41 Wh Li-ion Minimum 6 Hours	
Other Certifications available	Energy ster , ROHS , UL,CE,FCC, BIS Registration under CRS of Meity,	
On Site OEM Warranty (Year)	3 years onsite warranty	