



Ref. No.

Date: 15.03.2020

NOTICE

It is notified for information of all concerned that all Academic & Administrative works of the college will remain suspended from 16.3.2020 to 31.3.2020 as per press release from the Hon'ble Chief Minister vide no.85-SSE/20 dt. 14.3.20 & the G.O. from H.E. vide no. 86/ (3)-SSE/20 dt. 14.3.2020 in view of the evolving situation on the spread of Novel Corona Virus (COVID-19) & as a matter of precautionary measure to check its spread in the state. Our University has already notified to postpone **the Part III Examinations**, scheduled to be held during the said period. So, Teachers & Nonteaching staff of the college need not to come to the college during the said period except on the following dates, 19th, 20th & 27th March'2020 to do some important & emergency works viz. a) Filling up of the option form & submit the same by each teaching & nonteaching staff (under substantive post). b) Filling up of the proposed format in the revised pay scale & submit the same. c) To arrange other relevant papers in this regard. These are very important. Other emergency works like upload our salary for the month of March'20 & other works related to salary claims for the period , April' 20 to July'20 should be done positively within the said period.

Dr. Sanjib Kumar Saha
Principal
Rishi Bankim Chandra College