Creating a DigiLocker account is a straightforward process. DigiLocker is a cloud-based platform for issuance, verification, and storage of documents and certificates. Follow these step-by-step guidelines to create an account:

Step 1: Visit the DigiLocker Website or Download the App

- Website: Go to the official DigiLocker website: <u>DigiLocker</u>
- **Mobile App**: Download the DigiLocker app from Google Play Store (for Android) or Apple App Store (for iOS).

Step 2: Click on "Sign Up"

On the homepage of the website or the app, click on the "Sign Up" button.

Step 3: Enter Your Mobile Number

- Mobile Number: Enter your valid mobile number and click on "Continue".
- **OTP Verification**: You will receive a One-Time Password (OTP) on your mobile. Enter the OTP to verify your mobile number.

Step 4: Set Your Username and Password

- Username: Choose a unique username for your DigiLocker account.
- **Password**: Set a strong password. It should be at least 8 characters long, including one uppercase letter, one lowercase letter, one number, and one special character.

Step 5: Provide Additional Details

- Aadhaar Number (Optional): You can link your Aadhaar number for enhanced verification. Enter your Aadhaar number and verify it with OTP sent to your Aadhaar-registered mobile number.
- **Personal Details**: Enter your personal details such as full name, date of birth, gender, and email address.

Step 6: Agree to Terms and Conditions

• **Terms and Conditions**: Read the terms and conditions. Check the box to agree to the terms and conditions.

Step 7: Complete the Registration

- **Submit**: Click on the "Submit" or "Create Account" button to complete the registration process.
- **Confirmation**: You will receive a confirmation message indicating that your DigiLocker account has been created successfully.

Step 8: Log In to Your Account

- Login: Go back to the DigiLocker website or open the app and click on the "Sign In" button.
- Credentials: Enter your username and password to log in.

Step 9: Link and Access Documents

- Link Documents: You can now link your various documents such as your Aadhaar card, driving license, educational certificates, and more from respective issuers.
- Access Documents: You can view, download, and share your linked documents directly from your DigiLocker account.

Additional Tips:

- **Security**: Ensure your mobile number and email are up-to-date for account recovery and notifications.
- **Profile Update**: Keep your profile updated with current information.
- **Help and Support**: For any issues, you can refer to the help section on the DigiLocker website or app, or contact DigiLocker support.

By following these steps, you will have a fully functional DigiLocker account to store and manage your important documents securely.